Good news! If you pay tax in the UK, you can Gift Aid your donation. Just make sure you ask each guest to fill in their name, address and donation amount in their own writing – otherwise, we can’t claim Gift Aid.

<table>
<thead>
<tr>
<th>Title</th>
<th>Forename</th>
<th>Surname</th>
<th>House name or number</th>
<th>Postcode</th>
<th>Date paid</th>
<th>Your donation</th>
<th>Gift Aid (please tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs</td>
<td>Example</td>
<td>Sample</td>
<td>321A</td>
<td>AB1 2CD</td>
<td>27.09.20</td>
<td>£10.00</td>
<td>✓</td>
</tr>
</tbody>
</table>

Add 25% to your donation to help more nurses – at no extra cost to you

Do you pay tax? If so, by simply completing this form you can boost the value of your gift by 25p for every £1 without costing you a penny.

For full instructions, please turn over. Once the form is complete, use the freepost envelope included to return it.

Your Gift Aid declaration

If I have ticked the box headed ‘Gift Aid (please tick)’, I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want Macmillan Cancer Support to reclaim tax on the donations detailed on this form, given on the date shown. I understand that if I pay less Income Tax/or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given.

Complete using the same details that you registered with:

<table>
<thead>
<tr>
<th>Full name:</th>
<th>1st line of address:</th>
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</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Organisation:</th>
<th>Postcode:</th>
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</table>
MAKE YOUR GIFT GO FURTHER

If you pay tax in the UK, here’s how to make sure we can claim back 25p for every £1 you give – without it costing you a penny more.

Write your full name
To claim Gift Aid, the form must be clearly completed in the guest’s handwriting.

Fill in your home address
Please do not include your work address as HMRC need to know where you live to claim Gift Aid.

Avoid ditto marks
Unfortunately, we can’t claim Gift Aid on your donation if you use ditto marks (”) on the form.

Write down your donation
The most important bit – how much would you like to give to Macmillan?

Tick the Gift Aid box
If you’ve read the declaration and are happy to include Gift Aid, please tick the box.

Can you Gift Aid your donation?
If all of these three statements are true of your donation, and you meet the Gift Aid declaration, you’re good to go with Gift Aid!

1. This donation is my own money. It hasn’t come from anyone else or a collection.
2. This donation is voluntary, and not the proceeds from a sale, like a cake sale.
3. I’m not in with a chance to win a prize from this donation e.g. in a raffle or sweepstake.

More guests to Gift Aid?
You can download and print more Gift Aid forms online at macmillan.org.uk/coffee – or simply photocopy the form.

£1 could pay for 10 copies of our credit-card sized resource explaining graphically the signs and symptoms of some common cancers.

£7 could pay for 10 copies of our most popular booklet, Help with the cost of cancer, helping people understand the benefits and financial help available.

£16 could help run our Online Community forum for one hour. In this time, 111 people affected by cancer in the UK can support each other.